**WESTGATE PRIMARY SCHOOL**

**CURRICULUM COMMITTEE MINUTES**

**6pm, Wednesday 25th October 2023**

**Invited:** Helen Carpenter (HC); Laura Boddy - Chair (LB); Daniel Hackney (DH); Andrew Ross (AR), Sarah Mumford (SM), Matthew Fortune (MF)

**Minutes:**

|  |  |  |
| --- | --- | --- |
| Item | Minutes | Action |
| 1 | **Apologies:**  None |  |
| 2 | **Minutes and Matters Arising**   * Free coding session Leeds 2023 – virtual worlds session | HC |
| 3 | **Target setting for new school year - have first meetings taken place?**  HC/DH: Done in the last week. Several challenges in the Y1 cohort make these target complex. Y2 are struggling to engage successfully with their learning; actions being taken to encourage improvement. Y3 targets follow the general success from Y2 achievement. Y4 and Y5 follow a similar pattern. Y6 data is skewed by a portion of the class with lower ability which has been a pattern through school and targeted consistently. Reception is a potentially high attaining year. Nursery have an extremely diverse set of needs, this is the covid era cohort and challenges have been expected.  LB: Queried how the high/medium/low PA data is calculated. This is based on fischer family trust and is a standard metric.  Makaton is continuing in reception as standard to support a pupil there. |  |
| 4 | **SIP for 23-24**   * HC: This is in draft and may be ready in a few weeks. |  |
| 6 | **Policy Reviews**   * Homework   + This policy is not yet ready as it is undergoing review around sanctions and rewards.   + Some concerns discussed from LB, SM, MF regarding expectations and/or messaging. The messaging is going to be reviewed potentially with a section in the newsletter. * Physical activity   + LB: Could we be clearer about who the sports leaders are i.e. they are children?   + LB: Equal opportunities wording adjusted slightly to specify some issues being addressed.   + SM: How should external providers get information in to school about activities? These come in to the office and are sent out as flyers.   + SM: The question is more general, about how any form of communication could be more reliably assessed by schools instead of only being able to reach the school office who may have to make rapid judgements that lead to filtering. Several suggestions on ways to collate this information over the family of schools or away from the school office end up with an un-resourced administrative task.   + *Approved with feedback and changes*. * Eco-schools action plan - have we seen this?   + A survey over a range of topics has been done with yes/no questions to identify what is and is not done in school. This was done with the eco team and the opportunities to improve will be discussed in their next meeting with feedback given to the next TLA | HC  HC/HH |
| 7 | **General Business**   * How have students settled into new classes? How have Reception and Nursery transition gone?   + Some issues with appropriate language are being addressed in Nursery and improvements have been seen. * EYFS updates including Early Reading and Phonics   + Gaps in the scheme have been assessed and filled with additions that are in-keeping with the scheme. Some additional resources are being acquired and staff are feeling more optimistic about the scheme. * School performance data updates - published in December 23. What are the school expecting this to show?   + No feedback from this so far. * Ofsted preparation - what have the school been doing to prepare teachers for new framework?   + Generally feeling prepared. Dedicated time for subject leaders already showing benefits with clear evidence that staff have used the opportunity to continuously evaluate best practice and absorb into their plans as appropriate. Full cycle of evaluate, implement and review has been happening with computing terminology being an example. * SEN updates   + The level of information prepared for SEN is very thorough and will undoubtedly allow staff to self-serve what processes or systems to put in place for specific needs. Thanks to Marie for the detail and diligence in preparing all resources. |  |
| 8 | **Climate change and Westgate**   * Climate change across the curriculum – mapping   + The topics for climate change are still in place but have moved around a bit following long term plans. Movement of teaching staff has not driven such changes.   + New and emerging issues are being continuously absorbed into the topics. |  |
| 9 | **Governor Visits**   * Curriculum visits?   + SM: Visiting for Music, Spanish, PE and some pupil voice with Y5. 17th Jan morning.   + AR: Visiting for Maths 14/11/23 pm | SM/HC |
| 10 | **AOB**   * This committee will be referred to as the Curriculum committee to avoid confusion. |  |
| 11 | **Date of next meeting**   * 19th Feb 2024 |  |