**Westgate Primary School**

**Curriculum Committee Minutes**

**Tuesday 21st February 2023 6pm in Mezzanine**

Minutes: R Wilks

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| **Item** | **Present**HC / DC / LB / RW (Minutes) | **Action**   |
| 1  | **Apologies**  SM |   |
| 2  | **Minutes and Matters Arising**  * Item 7 - refining points for success criteria in the SIP. HC to look at this.
* Complete and agreed
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| 3  | **SIP update****Aim 1 – Reading*** Bug Club Phonics (DfE validated scheme) up and running.
* Reading for pleasure has been really helped along with money from FOW. A very positive experience to see the books.
* Children are able to articulate what RfP means (during the governor visit), but with help – some more work needed on this.
* Guided reading TRG in KS2 this term.
* Good progress overall.

**Aim 4 -** Foundation subjects. * Increased ownership by subject leaders and meaningful assessment has been designed and used.
* Local area is being used well to enhance the curriculum.
* Parent curriculum information is being finalised.
* Effective teaching in subjects is now a focus for the rest of the year.
* CPD on retrieval practice and further reading has occurred, with identification of where improvements can be made. This term teachers are trying things out.
* Good progress overall.
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| 4 | **Policy Reviews** **Curriculum, Learning and Teaching** * Policy reviewed and updates agreed. Governors commented on the thoroughness of the document.
* Next review in Feb 2024.
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| 5 | **General Business** * Question - is the school compliant with **National Curriculum** (including teaching time allocation)? Yes- as evidenced by the curriculum, learning & teaching policy & appendices
* Question - does the school comply with the requirements of the **Early Years Foundation Stage framework?** Yes- evidence of full curriculum being taught in assessment information shared in this meeting
* Question - Are assessment arrangements for the **multiplication tables check?** Yes – head teacher described how Y4 prepare for the test and complete in small groups in the classroom
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| 6 | **Data from School Progress Meetings** * All the latest data from recent progress meetings was reviewed. Comprehensive data for each year was presented. Lots of discussion around progress which is very encouraging. Some very complex needs in a number of year groups- particularly in Y5 and Reception- which have an impact on headline data.
* Governors asked if an indication of progress from previous data could be shown. HC agreed this would be good to include using simple colour coding.
* The data has allowed SEND to be tracked and potential issues kept an eye on. It will be interesting to see the end of year data and how this looks compared to the current data.
 | HC |
| 7 | **SEND Update*** How learning is assessed and progress monitored for pupils with SEND (SENCo) - For foundation subjects this is the same for all.
* B squared is used for those working below their chronological age to monitor small steps of progress.
* The head teacher shared examples of how interventions are assessed and tracked, with entry, exit and follow up assessments.
* Data is used to find the impact of programmes for individuals and to inform future planning.
* Learning Passports outcomes data (SENCo) - MC will be invited to a future meeting to present about changes to learning passports this year.
* General assessment data for pupils with SEND (Assessment Leader) – see above.
 | HCMC |
| 8 | **Climate change and Westgate** * DH and HH attended climate change curriculum training last year. Work was done earlier this year to map this onto the Westgate curriculum.
* This will be revisited later in the year to evaluate its implementation.
 |  DH |
| 9 | **Governor Visits** * Laura Boddy carried out a governor visit focused on the teaching of reading, including early reading & phonics. She shared her report.
* Lots of positive practice seen, both in terms of teaching and the environment. The visit included observation, teacher and pupil discussions.
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| 10 | **AOB** * Discussion on information from governor roles eg SEND governor. It was agreed that a key communication guide would be added to the role descriptions
 |  HC |
| 11 | **Date of next meeting** * 9th May 2023
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