

Minutes of FoW 15/09/2014

Held in Fleece Pub, Otley

Present = Wendy Forde (Chairperson), Helen Carpenter, Joanne Hattersley, Gill Mullens, Andrew Ross (Outgoing Treasurer), Victoria Mirfield (Secretary), Sarah Fuller, Charlotte Evans, Catherine Ogilvie.

- 1) **Welcome and Apologies:** Liz Bownes, Claire Marsh, Debbie Parapia, Jo Newell, Cathy MacDonald, Nicola Lee, Ian Barker, Kevin Jacobs, Jane Barr.
- 2) **Minutes of last meeting** circulated and approved
- 3) **Update on roles of Treasurer and Publicity Officer.** Charlotte Evans was proposed as Treasurer and voted into post by unanimous decision. Helen Jackson will continue to update the Facebook page and Hannah Morley oversee the FoW noticeboard.
- 4) **Review of recent Events:**
 - a) **Second Hand Uniform Stall.** Gail Brogden ran the stall last Friday and is happy to continue to do so. Holding it outside attracted passing trade and people have been putting in requests and we are happy to receive these by email. Anything that is not thought to be suitable to sell will be added to Ragbag collection. The maximum price for an item is £1 so it is excellent value.
 - b) **Cellar Space.** Ms Carpenter has been busy clearing out the school cellars and so there is now room at school to store the second hand uniform and anything else to do with Fow that has been stored in lofts, sheds etc
- 5) **Forthcoming Events.**
 - a) **Orienteering.** Sarah Fuller has this well in hand as ever despite the usual problems with Leeds City Council. Sunday 12th October is the planned date and a letter will be sent out soon suggesting a donation of £5 for a family ticket (gift aided if possible) rather than sponsorship and emphasize that any family and friends are very welcome to join in.
 - b) **Curry Evening.** To be held first evening back after half term, Tuesday 4th November. Debbie Parapia is organising and a letter will go out soon. Volunteers will be needed to sell tickets after school in the gazebo and Ms Carpenter will also sell them at the Parents' Evenings. Donations are needed for raffle prizes and Wendy will send an email round and also confirm the ticket price with Debbie.
 - c) **Beetle Drive.** Planned for Friday 14th November. Need to check with Gill Mullens what is needed to be done including raffle prizes and refreshments.
 - d) **FoW Logo Competition.** This has been suggested for a while now but needs to be actioned. It will be open to adults and children and there will be a prize. The date of the competition needs to be set and then publicized.
 - e) **Rag Bag.** Thank you as usual to Jo Newell for organising again. A provisional date of Wed 15/10 for collection 16/10 but need to confirm with Jo and school.
 - f) **Cake Stall.** The one this term is used to raise funds to sponsor a child in Nepal. Bec Bardgett is back and may wish to lead the cake team again and Ms Carpenter will pass on her new email.

- g) **Christmas Cards.** Liz Bownes has offered to organize this again. Wendy will pass on to her the details of an alternative company, although most people seem happy with the current one and there have been no problems with quality and any problems have been sorted out quickly.
 - h) **Book Fair.** Once again Cathy MacDonald will lead and it will be held in week beginning Monday 20th October. Last year raised over £1000 in books for the school. Volunteers will be needed and Cathy will liaise with Mr Hackney about launching the competition in an Assembly. Scholastic donates £25 in book vouchers and FoW usually contributes a further £10 so that there is a prize for each class. Volunteers will be needed to judge the competition.
 - i) **Victorian Fayre.** This is Sunday 7th December and Mrs Hattersley has kindly agreed to sort out the licence and stall application. The plan, after discussion, was to continue with selling mulled wine and mince pies and home made goods. Home baked mince pies and biscuits seemed very popular last year and anything not sold on the day sold in the gazebo after school. There are plenty of cups left for the wine and the gas burner and signage are easily accessible. Wendy Forde will provide a children's game. And need to ask Laurel Chambers if we can borrow her Victorian Clothes again and Claire Marsh if she can source a large branch to display goods. Everyone to spread the word asking for donations of crafts, chutneys, jams and home baked goods.
 - j) **Christmas Surprise.** Ms Carpenter to confirm exact numbers and usual spend is 80p to £1. A wrapping party is needed and Charlotte Evans, Victoria Mirfield and Catherine Ogilvie have volunteered but the more the merrier.
- 6) **Ideas for New Activities.** The Wharfebank Brewery Tour could be planned for February to cheer everyone up after Christmas and when it is cold and dark.
- 7) **Ideas for Future Spend.** Ms Carpenter has been researching lighting for the Hall and a tripod that can be packed away would seem to fit the bill and would cost between £2-3000.
- 8) **Thank You gift for Mr Wardman.** The meeting decided a £50 voucher to say thank you for all his hard work would be appropriate.
- 9) **AOB** As the last few Monday meetings have seen a drop in numbers it was proposed that we try a Wednesday for the next meeting to see if we get more attendees.

Thank you to everyone who has volunteered for a new role or kept on a previous one and who helps to organize and run events as FoW would not exist without you.

Date for Next Meeting Wednesday 19th November in Fleece Pub at 7.30pm