

Westgate Primary School Pupil Support Committee

Agenda for Meeting to be held on Thursday 26th April 2022, 6pm at Westgate

Pupil support - responsible for behaviour, safeguarding, attendance, children's spiritual, moral, social and cultural development, children, parent and staff voice, equality and diversity, extra-curricular activities, cluster and other partnerships.

Present: Victoria Mirfield (Chair); Laura Boddy; Gaynor Cross; Helen Carpenter

Minutes: Laura Boddy

Item	Notes	Action
1	Apologies None received	
2	Minutes and matters arising from the last minutes Agreed as a true record	
3	Policy Reviews <ul style="list-style-type: none"> • Safeguarding Supervision • Model policy – amended proforma to make it more manageable. • Agreed without change; to be reviewed April 2023. • WOOSH (out of school club) • Discuss pupil premium students – • Q – do PP students have access for free? It is assessed on a case by case basis as needs arise but isn't in the policy. • Q- Do you have a lot of nursery pupils? Yes. It was introduced in 2017 as part of school's move to offer fully flexible nursery provision. Because of this, leaders of WOOSH have to have the relevant full qualification. Staffing ratio requirement is always met because of this. • Q- does it run during the holidays? No provision for this. Not looked into as not sure how we'd staff it. • Art camp for students using the school as a letting during the next holiday with 7 free places for PP children • Agreed with small changes about removal of references to appendices; to be reviewed April 2023. • Admissions (Nursery) • Leeds template policy. Not been updated centrally but we tweak it to make it relevant. • Explains the priority system and how it is applied. • Agreed without change; to be reviewed in April 2023. • First Aid • Q- have there been any changes as a result of Covid? Yes – each classroom now has a first aid kit and record rather than each KS. • Forms for serious injuries and assault (CF50 and CF50a) are now online. • Q – How do staff know about allergies – pupils' photos are provided in each classroom/food prep space. • Agreed with no changes; to be reviewed April 2023. 	
4	SEND Update Not available for the meeting; update to follow via email.	L BODDY
5	Child Protection/Safeguarding Update <ul style="list-style-type: none"> • Case has been opened with Children's Social Work Services. • Another family has involvement with Bradford CSWS. • Governor Safeguarding briefing next Tuesday 26th April • Thursday 31st March staff had refresher training for safer recruitment. • Q- are there many children waiting for mental health support? CAMHS has long waiting list but the cluster has a mental health programme TaMHS (Targeted mental health in schools). The HT also explained that we are seeing more cases of family challenges which pupils need support for. 	

6	Equalities Update <ul style="list-style-type: none"> • 'Anyone can' day (20th June) focus this year is challenging gender stereotypes. • Plans include an assembly where people from lots of different walks of life eg female surgeon are welcomed in. • Planned by equalities team, led by Joanne Hattersley 	
7	School Council Update <ul style="list-style-type: none"> • School councillors have run a house point event – egg hunt – today. • Council has asked to restart Top Table- beginning after Easter. • Organised a chocolate tombola for non-uniform day. Raised just short of £300 to be split between the DEC Ukraine Appeal and Otley Welcomes. 	
8	Climate Change and Westgate Update <ul style="list-style-type: none"> • The Eco action plan had been shared with the committee. Eco team selected the following priorities based on their most recent Environmental Review: <ul style="list-style-type: none"> ○ Suggestion box ○ Litter picking ○ Rota for bird feeding, using FairTrade stall profits to buy the bird seed. • Westgate was awarded LA school of the year for sustainable travel (Modeshift STARS). This was awarded as part of a Zoom event with all of Eco team. • Q - Has increase in fuel prices affected the school budget? Yes 65% and 100%. Solar panels are helping financially. 	
9	Impact of COVID-19 with regard to pupil support including Attendance No real change – same provisions are in place. Staff absence – challenging at end of last term.	
10	Any other business <ul style="list-style-type: none"> • Ukrainian refugee joining us in Y5. Ukrainian school is still offering online lessons in the morning for now. • Any complaints received since the last meeting? No • Any child/ staff/ parent/ carer surveys planned or results to feedback? Links to surveys in Teams channel – comments and feedback invited. Staff survey is the same as last year – to show any changes. Online responses haven't made a big difference to uptake – always been around 50%. • Website, is everything in place? Yes – full sweep before last governor meeting. Will need to be updated around next full GBM. HC updates the website. • Governor visits to be arranged: • Safeguarding and discussion with Mrs C Eley – VM to meet C Eley (learning mentor) and H Carpenter 17th May 9.30am • LB to meet M Colannino (SENCo) about SEN parent voice. Time to be arranged. • Visit to Reception induction meeting LB – 15th June – 7pm • Cluster update – Phil Temple (cluster manager) has left. Lee Wilson is his replacement. Students supported by TaMHS and parent support worker through the cluster. • Transition days to PHGS will happen as usual this year – 3 days. Only 1 student transferring elsewhere- resourced SEN provision. • Spanish teaching delivered by PHGS teacher in Y6 again this year. • Governor suggestion: compliments as well complaints agenda item. HC shared positive feedback from a Muslim visitor about a visit she had to the school as part of the RE curriculum. 	HC HC VM/ HC LB LB
11	Date and time of next meeting Thursday 23 rd June 2022 6pm	ALL