

## WESTGATE PRIMARY SCHOOL

### MINUTES OF THE PUPIL SUPPORT COMMITTEE MEETING HELD ON THURSDAY 24<sup>TH</sup> SEPTEMBER 2015:

#### Present:

Jane O’Kane, Rob Wilks, Andrew Ross, Anne Hodgson & Helen Carpenter.

#### ACTION

1	<b>Apologies:</b> <ul style="list-style-type: none"><li>• None.</li></ul>	
2	<b>Minutes &amp; Matters Arising :</b> <ul style="list-style-type: none"><li>• <b>RE Resources:</b></li><li>• Planning resources are being used with the web based ones reported as being useful.</li><li>• <b>Purple Mash:</b></li><li>• 2 staff meetings are scheduled for further training.</li><li>• <b>Trainer for PE:</b></li><li>• Dance &amp; gym resource plans have been bought &amp; 2 twilight sessions are planned.</li><li>• It is now expected that staff always get changed into kit prior to PE lessons.</li><li>• Spare kit is lent out to children when they have forgotten their own.</li><li>• The new gym equipment is working very well with classes.</li><li>• <b>Y1 Maths Textbooks:</b></li><li>• Although it’s early days – they are being used a lot.</li><li>• A different way of working but is fitting into the classroom.</li><li>• Teacher is using a variety of resources as well as the books.</li></ul>	
3	<b>Review of Y6 SATs results &amp; PPI Progress:</b> <ul style="list-style-type: none"><li>• <b>Y6 SATs:</b></li><li>• July 2015 looked at with upward trends in all areas apart from Maths.</li><li>• One pupil has skewed the maths results despite support since her late arrival at the school.</li><li>• School is waiting for the national figures in order to make comparisons.</li><li>• SATs figures have been analysed for both Maths &amp; SPAG to see where the areas of concern are and this information has been shared with staff.</li></ul>	

	<p><b>KS1 Results:</b></p> <ul style="list-style-type: none"> <li>• Some very complex needs from this class have brought the overall results down with a big crossover of SEN &amp; pupil premium together with many social issues.</li> <li>• <b>Pupil Premium:</b></li> <li>• All pupil premium results were looked at with some very good progress or with precise reasons for why they have not.</li> <li>• <b>Pupil Progress Sheets:</b></li> <li>• The next meeting will look at these.</li> <li>• No strong trends are identifiable in the data other than national expectations.</li> </ul>	
4	<p><b>SIP:</b></p> <ul style="list-style-type: none"> <li>• <b>Peer Mentoring:</b></li> <li>• School had been visited by Leeds Restorative Practice Team.</li> <li>• A free, three hour RP awareness training session for all staff was agreed for the training day in February.</li> <li>• After this a programme of peer mentoring training will commence Spring/ summer term and school will access this through the team's traded service as we do not qualify for their funded targeted offer.</li> <li>• <b>Maths:</b></li> <li>• Textbooks are being trialled in KS1.</li> <li>• CPD to enhance teachers' subject knowledge is taking place each term.</li> <li>• The new long term plan for mathematics is in place.</li> <li>• The programme of Teacher Research Group development begun last year is continuing, after the group focusing on lessons in Y1 concluded last term..</li> <li>• School is taking part in the Maths Pedagogy and Practice: Problem solving and reasoning course, led by LCC (Liz Smith). Westgate will host a half day of the course including offering live lesson observations to delegates.</li> <li>• Lessons in Year 1 are complete.</li> <li>• New group is being created to investigate aspects of maths.</li> <li>• Request for a governor to see a maths lesson to experience the new structure of teaching &amp; ethos of the Shanghai Project impacting on learning &amp; teaching.</li> <li>• <b>Assessment:</b></li> <li>• InCAS – online computer adaptive testing providing</li> </ul>	

	<p>standardised and diagnostic information on children's attainment, attitudes and ability.</p> <ul style="list-style-type: none"> <li>• Staff meeting has taken place on new approach and protocols, including the administration of the test. Some teething problems have been identified and addressed. Feedback is positive so far and it promises to produce some very specific targets.</li> </ul>	
5	<p><b>Attendance Review:</b></p> <ul style="list-style-type: none"> <li>• The target for 2015/2016 will be discussed &amp; set at the full governing body meeting.</li> </ul>	
6	<p><b>Review Leeds Admission Policy:</b></p> <ul style="list-style-type: none"> <li>• The governing body recommends adopting this policy.</li> </ul>	
7	<p><b>Review Westgate Nursery Admission Policy:</b></p> <ul style="list-style-type: none"> <li>• Apart from a couple of grammatical changes, the policy was approved.</li> </ul>	
8	<p><b>Review Child Protection Policy:</b></p> <ul style="list-style-type: none"> <li>• The policy was approved as shown &amp; signed.</li> </ul>	
9	<p><b>Homework Policy (part of SEF):</b></p> <ul style="list-style-type: none"> <li>• The policy was approved &amp; it was noted that some wording may need to be changed in 2016.</li> </ul>	
10	<p><b>Any Updates Required for School Prospectus:</b></p> <ul style="list-style-type: none"> <li>• School is happy with the current one but future editions will have 'time specific' points taken out.</li> </ul>	
11	<p><b>Any Updates Required for Governor Information Pack:</b></p> <ul style="list-style-type: none"> <li>• A discussion will take place at the Spring meeting.</li> </ul>	
12	<p><b>Agree Terms of Reference:</b></p> <ul style="list-style-type: none"> <li>• The committee's remit is still in line with the current Terms of Reference.</li> </ul>	
13	<p><b>Election of Chair &amp; Vice Chair:</b></p> <ul style="list-style-type: none"> <li>• Postponed until the next meeting.</li> </ul>	
14	<p><b>Date &amp; Time of Next Meeting:</b></p> <ul style="list-style-type: none"> <li>• Wednesday 25<sup>th</sup> November at 6:15pm.</li> </ul>	