

WESTGATE PRIMARY SCHOOL

MINUTES OF THE PUPIL SUPPORT COMMITTEE MEETING HELD ON THURSDAY 7TH MAY 2015:

Present:

Jane O'Kane, Thea Pitman, Rob Wilks, Anne Hodgson, Andrew Ross, & Helen Carpenter.

ACTION

1	Apologies: <ul style="list-style-type: none">Jonathan Kirkland	
2	Minutes : <ul style="list-style-type: none">Read at full governing body meeting.	
3	Prospectus Updates: <ul style="list-style-type: none">Only parts to update are staffing (D), test results (E), FOW Information Leaflet.	
4	Extended Schools Update: <ul style="list-style-type: none">Uptake has increased again but days are quite uneven. Two casual members of staff (ex-pupils) have been employed and are working well. Resources have been updated and outdoor space is being used more. The assumption must be that it is successful as the uptake continues to grow.	
5	SEN Update: <ul style="list-style-type: none">A visit from the Speech and Language Therapist has taken place following her illness – time will be made up before the end of the year.Re caseload there are two on-going referrals which could possibly receive funding. Reviews have taken place with positive outcomes reached.School was due to have a visit from the SENIT representative today, however she did not arrive and so will be chased up.Following a conversion meeting for a child, the SEN statement will now be changed to a EHC plan. The style and approach is different but is very child and family centred. Staff, parent and SENCO from High School all attended.There is one review left to complete.A new SENCO has now been appointed.No new EHC plans require immediate planning.	

6	<p>Sports Funding Update:</p> <ul style="list-style-type: none"> • The majority of the budget pays for the SLA from LCC to enter competitions and training. Ryan Davies is still funded giving specialist PE coaching and this term a multi-skills festival will take place at PHGS. • Staff held a PE staff meeting to identify gaps in the provision. Admin is a big barrier and in reaction to this the PE admin post has been created and filled by an existing TA. • The Scheme of Work will be married with the competition dates to give the opportunity for trying out gained skills. • Gym equipment is to be bought up and a climbing frame has been identified for installation, this will be a significant investment along with a few other pieces of equipment to use for “travelling”. • Some of the funding will also be used to pay for transport to and from competitions. 	
7	<p>Progress Update for End of Year Targets, EYFS, Y1/2/3/6:</p> <ul style="list-style-type: none"> • Year 4 identified as an issue. Discussions have taken place as to the sampling of assessments. • EYFS – Local authority moderation took place this week and was very positive. There are some action points but there were good correlations between observation and assessment. The provision setting received much praise. • Approach to writing has been changed and this is proving to be engaging, particularly for boys. • Years 6 SATS preparation has included comprehension in a more formal context. 	
8	<p>Transition:</p> <p>Re Year 6</p> <ul style="list-style-type: none"> • Spanish and PE teacher from PHGS have been in all year. • 24th June - Wharfemeadows Park for Mini Olympics. • 25th June - Half day of lessons and lunch. • 29th June – Junior band day and concert. • 6th / 7th July – Full induction days • Ambassador programme for those needing more help. • AH (learning support) will visit DH, class teacher. <p>Re all other classes</p> <ul style="list-style-type: none"> • 6th & 7th July all other classes will move up to the next year group. 	

9	Assessment 2015/16: <ul style="list-style-type: none"> • Much research has taken place by the Headteacher and Deputy Headteacher for over a year. Progress will be 'logged' by using work sampling (work/planning/formative assessments). This will be mapped to the national curriculum outcomes by the teachers and then sampled. Statutory description of outcomes from tests will be there but no system has been decided upon. 	
10	Home School Agreement: <ul style="list-style-type: none"> • This is no longer a legal agreement but governors briefly looked at a replacement. 	
11	SIA Report: <ul style="list-style-type: none"> • Report from March meeting is still in draft. Final version will be discussed at full governing body meeting. 	
12	Admissions September 2015: <ul style="list-style-type: none"> • The School is very pleased to have a full class of 30 children for Reception in September. 10 of the 30 are not attending our Nursery. A change of induction has been made to mix up pupils on start days to have some familiar some non-familiar to school. 	
13	Marking & Feedback Policy: <ul style="list-style-type: none"> • The headteacher requested this document be deferred. 	
14	Anti-Bullying Policy: <ul style="list-style-type: none"> • This was approved by all present & signed. 	
15	Any Other Business: <ul style="list-style-type: none"> • The policy review schedule needs to be electronic on ESchools. 	
16	Next Meeting: <ul style="list-style-type: none"> • Thursday June 18th 2015 at 6:15pm. 	