

TEACHING, LEARNING & ASSESSMENT COMMITTEE
MINUTES OF THE MEETING HELD ON
TUESDAY 12TH MAY 2020 AT 18:00 via Microsoft Teams

Present: Daniel Hackney, Laura Boddy, Jane O’Kane, Helen Carpenter, Rob Wilks, Anne Hodgson, Sarah Mumford
Apologies: None
Minutes: Rob Wilks

Item	Minutes	Action?
SIP	<p>Aim 1 to raise standards in writing across school</p> <p>Aim 2 To refine the cohesion of our curriculum, including vocabulary development</p> <p>Aim 4 To improve outdoor learning in the EYFS (also Pupil Support Committee)</p> <p>Aim 5 To ensure high quality Arts Education for all</p>	
1	<p>Minutes & Matters Arising</p> <ul style="list-style-type: none"> Has there been any news regarding the grant for outside play area? (has any work happened in last few weeks) No news so far Erasmus visit (put on hold due to circumstances) Cancelled in March and awaiting what will happen going forward 	
2	<p>Policy Reviews</p> <p>Science Policy</p> <ul style="list-style-type: none"> Accepted without amendment. To be reviewed in 3 years’ time. <p>Art & Design Policy</p> <ul style="list-style-type: none"> Accepted without amendment. To be reviewed in 3 years’ time. 	HC
3	<p>General Business</p> <p>Update on the current situation with Covid 19</p> <ul style="list-style-type: none"> Key workers children – are many attending hub at St Joseph’s and is this working for everyone? At the hub there have been 2 to 3 rooms open. There have been increasing numbers as the weeks have progressed (around 5 - 9 Westgate children on any given day). They are mainly key worker children and half days to vulnerable and EHCP children. How are all stakeholders coping with current situation – staff, pupils and parents Staffing rota has worked well (maximum of one a fortnight for Westgate staff. HC doing significantly more). Activities are supervision and completing home learning. It has been well organised and works well. The new measures described by the DfE for wider reopening are by and large what has already been put into place for the keyworker care. Have you any means of monitoring the take up of home learning and how it is being managed during closure? Mixed responses from home but the majority are engaging and communicating with teachers. There are only a very small minority who are hard to reach. Success in getting some families back on board. Mostly working well. A big well done to all the teachers on providing a meaningful home learning experience. Parent feedback is good, large variety of work. Some parents are finding it hard due to circumstances. There has been one parent who is not happy that face to face learning is not happening. Following LCC policy this will not be happening due to safeguarding concerns. The parent has been provided with a copy of the complaints policy. How many pupils do not have access to IT? A survey was carried out before school closed, which identified a small number of families. School has provided a hard copy of activities to do at home to these families. 	

	<p>Staff CPD – how this is being managed during school closure</p> <ul style="list-style-type: none"> • Staff have accessed a range of free online CPD during school closure, including on #TheWriteStuff from Jane Considine, which supports our SIP objectives, and on teaching and learning remotely, among many topics. • The governors acknowledged the hard work and dedication that staff had been putting in. <p>Spring Term Data Summary</p> <ul style="list-style-type: none"> • This has been delayed due to workload. Teachers have all completed end of March assessment records, but the head teacher has not yet been able to summarise this. She will make the information available to governors as soon as it is completed. Governors agreed this was understandable. The head teacher confirmed that all statutory national assessments this year have been cancelled by the DfE (EYFS Profile, KS1 Phonics, end of KS1 national assessments, Y4 multiplication tables check, end of KS2 national tests & assessments) <p>SEND update from SENCo</p> <ul style="list-style-type: none"> • The SENCo had provided a very detailed report prior to the meeting, indicating that she has a detailed understanding of the needs of the children. She has also worked with DH on transition information and plans for Year 6 to PHGS. This included engagement, levels before the lockdown and attitudes to learning. <p>End of Year Reports</p> <ul style="list-style-type: none"> • Formats have had to be changed/ reduced. Y1-6 will receive reports which include a personal comment, head teacher comment, and effort grades for each subject. EYFS will receive reports which include a comment on characteristics of effective learning, head teacher comment, and Development Matters bands to indicate stage of development as of March. <p>General open discussion</p> <ul style="list-style-type: none"> • on what organisation/ structural/ provision/ may look like should there be a quick phased return to school. – what possibilities and challenges for school returning (all to forward ideas pose questions so that we as governors are looking to the future) • The governors fully back the leadership team at Westgate and the decisions that will be made to create a safe plan to open Westgate. 	
4	<p>AOB</p> <ul style="list-style-type: none"> • None 	
5	<p>Date of next meeting: To be agreed</p>	