

Westgate Primary School

Curriculum Committee

Thursday 5th November 2020 6pm (Via Microsoft Teams)

Minutes

Present – LB / HH / RW / HC / DH / AH / SM

Item	Minutes	Action
1	Apologies <ul style="list-style-type: none">• None	
2	Minutes from 12th May 2020 and Matters Arising <ul style="list-style-type: none">• Agreed and no matters arising.	
3	Policy Reviews Curriculum, Learning and Teaching Policy <ul style="list-style-type: none">• Governors felt the policy was a good reflection of school's commitment to well-being as well as academic subjects.• Agreed by the committee. Next review in February 2022. PSHE Policy <ul style="list-style-type: none">• Model policy used as a base but adapted for Westgate. Helpful to have long term plan at the end.• Agreed by committee. Review in June 2023. Homework Policy <ul style="list-style-type: none">• Changes this year: A reduction in the number of learning logs and more digital based due to COVID-19 restrictions.• Really clear HW booklet for the parents, and policy for staff.• Reading records to be used in all years.• Agreed by the committee. Review in November 2023. Drug and Alcohol Education Policy <ul style="list-style-type: none">• Delayed until next committee meeting. Physical Activity Policy <ul style="list-style-type: none">• Governors felt that this policy was very thorough and planned well. Further details also offered in the PE & Sport Leader's presentation (agenda item 5).• This is a wider physical activity policy, not the PE subject policy.• Agreed by the committee. Review in November 2023.	
4	General Business Recovery Curriculum <ul style="list-style-type: none">• Governors discussed the PSHE/ Mindmate plan for wider reopening at the start of the academic year, which the head teacher had shared.• The 5 Rs were developed by Westgate, based on training from the summer term, have worked really well.• Mindmate a big part of ensuring children's wellbeing at the start of term.• English and Maths given priority in the timetable.• Many pupils who are behind at the moment will catch up through quality first teaching, whilst some will need more targeted help.• Teachers have been given the freedom to reduce curriculum content in foundation subjects to address priority areas in English and maths, but no subjects have been dropped.• In some years there was evidence of children struggling to recall key concepts or skills with fluency. However Y1/2 seem not to have lost as much ground as we feared. Data/Pupil progress updates	

	<ul style="list-style-type: none"> The format/ anonymous summaries shared with governors were very clear and focused. Meetings had been conducted remotely, but were very productive. Lots of CPD has occurred during lockdown and this is being integrated into the existing teaching – particular work being done in English with sentence structure. Assessments were done in September to establish a baseline. <p>SEND update from SENCo</p> <ul style="list-style-type: none"> covered in detail during the PS committee meeting. Progress data for SEND pupils will be shared next meeting (had not been requested for this meeting). <p>EYFS requirements</p> <ul style="list-style-type: none"> School has sufficient paediatric first aiders in place. Staffing includes qualifications at the required levels and appropriate legal staffing ratios. The curriculum is delivered fully across EYFS. 	LB
5	<p>PE and Physical activity update – Helen Hooper</p> <p>Successes over the last 2 years</p> <ul style="list-style-type: none"> Links with local clubs (gymnastics/ rugby/ network/ football/ Karate/ Basketball). Re-worked the long-term plan. Good CPD from PHGS. School Games Gold Award showing participation in sport across the school. <p>Challenges</p> <ul style="list-style-type: none"> Looking a bit different. Mostly outside, less equipment and COVID-19 measures. <p>Plans for the future</p> <ul style="list-style-type: none"> Looking at assessment / linking subjects. Quite a lot of funding is going to be carried over (new rules). This means there is around £26,000 to spend it on. This is a challenge because of the restrictions. 3 key areas identified: <ul style="list-style-type: none"> CPD particularly for planning of lessons; Active travel – cycle shelters and a project for every child to ride a bike, loan schemes and maintenance; Health & Well Being with plans for Yoga, Dance (iMoves – which was also used during lockdown) and active playtimes. There will also be some money allocated in case trips and events can start again. Governors thanked Helen for such a thorough & informative presentation. 	
6	<p>Update on progress of SIP</p> <ul style="list-style-type: none"> The head teacher reported that it had been very difficult to put the SIP together due to constant changes in circumstances. However, much work has been done. The SIP includes a section on COVID-19 ArtsMark application to be submitted this term (from SIP 2019-20). The focus of this year's SIP builds on the previous year's plan, which wasn't completed – so this has been built on and taken forward. Request to add in a 'sub' point reference for each objective. Request to see knowledge organisers at the next meeting. DH explained how the 2 year long term planning cycle has now been changed to a single year plan. Links are stronger to writing units as a result. This change evolved from staff training and meetings. Examples will be brought to next meeting. Streamlining has brought all sorts of benefits to staff workload and better focus. 	HC HC DH DH
7	<p>Climate change and Westgate</p> <ul style="list-style-type: none"> 'The Promise' (a short film about climate change) was watched by the whole school and work was completed by the children. Sustainable travel is celebrated weekly in assembly through Travel Tracker data. Offer made of assembly on litter from SM for next term 	SM/ HC
8	Governor Visits	

	<ul style="list-style-type: none"> • Agreed to re-visit the possibilities for visits after Christmas. • Suggestion to conduct meetings over Teams with members of staff. • February meeting: invitation for Zoe Romaine to talk about the history curriculum/ knowledge organiser. 	ALL HC HC
9	AOB	
10	Date of next meeting – Thursday 4th February 6.00pm	