

Friends of Westgate Meeting

23/09/2015

Fleece, Otley

Prior to the formal agenda, the election of the 2 co-chairs was held. Sarah Drake and Kevin Jacobs (in absentia) were proposed, seconded and duly elected.

1) Introduction and Apologies

Present: Sarah Drake, Victoria Mirfield, Hannah Morley, Helen Carpenter, Joanne Hattersley, Debbie Parapia, Andrew Ross, Davina Scholefield, Karen Mellor.

Apologies: Kevin Jacobs, Liz Bownes, Cathy MacDonald, Jo Newall, Helen Jackson, Clare Marsh, Georgina Sneath, Serena Lund, Charlotte Evans.

2) Approval of Minutes of Last Meeting. Reviewed and agreed.

3) Review of Recent Events

- i) Year 6 year book. Ms. Carpenter outlined the concept of the year book for everyone. The 2015 book was very well received and thank you to Sam and Austin Kelly for all their hard work. Hopefully they are happy to oversee again in 2016 and there is now a useful template to use for future books.

4) Forthcoming Events

- i) Curry Night. Tues 13/10/15 at Westbourne Spice. Debbie has posters to be displayed at school. Ms Carpenter will put in the next newsletter and volunteers are needed to sell tickets after school. (Collect tub from office with instructions inside). Donations for raffle prizes would be gratefully accepted.
- ii) Beetle Drive. 20/11/15 at school. There was an idea to incorporate dressing up at this event but as it is not particularly near Halloween or Christmas, this was decided against. Ms Carpenter will promote in an assembly and has ready, everything needed to run it.
- iii) Rag Bag. 03/11/15 at school. Jo Newell is once again organising and this will be promoted in the next newsletter.

- iv) Book Fair. 19-22/10 at school. Alison Heppenstall-Ross is leading on this. Leaflets will go out on 12/10 and stock delivered to school on 16/10. Once again there will be a competition and Scholastic gives £25 of vouchers as prizes and FoW will give a further £15 so there is a £5 prize for each year. Posters need to be displayed, the event will be advertised in the newsletter and Facebook page with emphasis that vouchers can be bought in advance that save money and that a healthy percentage of profit goes to the school to invest in books. There will be a stall at the consultation evenings as well as after school each day and volunteers are needed to run the after school ones. It has been suggested that Woosh be told about the competition to try and encourage more entries.
- v) Cake Stall. Thursday 15/10/15 at school. After much discussion, this date was agreed upon. Hannah Morley is happy to arrange. The money from the Autumn term stall is traditionally used to sponsor a child in Nepal and then any extra goes to BASIK (build a school in Kenya). All present, agreed that this should continue. Cake donations needed and the reminder paper plate to be sent out to every pupil nearer the day.
- vi) Film Night. This had been a new proposal at the last meeting and was further discussed today. It would be held after 6pm in the school hall and Feb 26th proposed as a provisional date with a "Cosy Winter Night" theme and children could come in pyjamas/onesies and bring a teddy if they wish and snuggle up with hot chocolate to watch a film. Ms Carpenter will check about any licences or similar that may be needed and then further details discussed again at the next meeting.
- vii) Christmas Cards. Liz Bownes is organising again. It has been decided to stay with the current company as there have been no problems and there is an option for mugs etc. which have proved to be popular sellers.
- viii) Victorian Fair. Sunday 6/12/15. Otley town centre from 12-6pm. A stall has been booked and we plan to offer our usual mulled wine with homemade mince pies and biscuits. Andrew will talk to Gill Mullens to see if she can still source our wine supply. Other suggestions include a chocolate tombola (donations of anything chocolate related), a guess the weight of the cake competition (thank you very much to Karen Mellor for offering to make the cake), a name the teddy competition and any donations of baking and crafts that will sell.

- ix) Uniform Sale. Need to check if Gail Brogden is still happy to oversee this. A stall at the consultation evening is proposed and new stock always welcome. Anything that is not suitable for selling is diverted to the Rag Bag which once again benefits the school.

5) Any Other Business

- i) Helen Jackson has suggested arranging a charity fashion show for children and parents/carers. She would be happy to do hair and make-up and potentially approach local businesses for sponsorship. It was felt that it would be best to ask Helen to come and talk about this in more detail and that it may be an event more suited to the summer term.

6) Date of Next Meeting

7.30 pm, Wednesday 11th November at the Fleece Pub, Otley.