

WESTGATE PRIMARY SCHOOL

**MINUTES OF THE PUPIL SUPPORT COMMITTEE MEETING
HELD ON MONDAY 10th FEBRUARY 2020**

Present: Jane O’Kane, Rob Wilks, Vicki Mirfield, Daniel Hackney, Helen Carpenter
Apologies: None
Minutes: Rob Wilks

Item	Minutes	Action
1	<p>Minutes & Matters Arising</p> <ul style="list-style-type: none"> • HC/RW meeting to discuss e-Safety measures will occur on governor day. Some preparation needed to be able to test thoroughly. HC to setup test account. • Date for RW to provide e-Safety training to be discussed at full governing body meeting, 27/02/20. • Still to discuss with Family of Schools training/ conversation with school’s ISP about filtering, browsing history, and reporting. • New child with EHCP has settled well. Making good progress and staff team have worked exceptionally well to understand and meet his needs through accommodation and adjustments to school routines as needed. • One overdue EHCP now received from the local authority. Another is still awaited from Bradford LA. • Three FFI funding application have been successful. • Awaiting confirmation of funding application for a pupil due to technical (IT) issue at local authority. • HC and H Hooper attended the Regional School Travel Awards with 3 pupils. Although nominated, Westgate did not win an award on this occasion. • The school dog continues to have a positive impact with a range of vulnerable pupils across school. 	<p>HC</p> <p>RW</p> <p>HC</p>
2	<p>Policy Reviews</p> <p>Pupil Premium Spending Strategy</p> <ul style="list-style-type: none"> • HC shared the strategy document, including 2018-19 headline data, identified issues and planned, costed actions. • Data is cohort-specific and as such varies across school. GLD pleasing for all in reception. KS1, specific to children involved. KS2’s best progress was in Maths: one pupil in particular did very well (even though they didn’t reach expected standard) from a very low starting point. <p>Inclusion Policy</p> <ul style="list-style-type: none"> • The policy was approved without amendment and will be reviewed in 2 years’ time. <p>Antibullying (child friendly)</p> <ul style="list-style-type: none"> • All happy with the document, well written and clear. Approved by the committee. <p>Safeguarding Supervision Policy</p> <ul style="list-style-type: none"> • The policy was approved without amendment and will be reviewed in 1 year’s time. <p>Behaviour & Discipline Policy (includes School Rules)</p>	

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	<ul style="list-style-type: none"> • Review with staff showed that steps 4-6 are not followed as well as they should be, so this has been refreshed with all staff. The policy is clear and the behaviour ladders are shown in classrooms. • The policy was approved without amendment and will be reviewed in 3 years' time. <p>School Vision & Aims</p> <ul style="list-style-type: none"> • Governors felt that the School Vision & Aims (now over 15 years old) still very much reflect Westgate's essence. • As part of the 150 year anniversary of the school in 2021 HC plans to consult the school community with a view to updating these as necessary. 	HC
3	<p>General Business</p> <p>SEND update</p> <ul style="list-style-type: none"> • (See also above.) • An emergency EHCP review has been held for one pupil. The local authority has agreed to consult on specialist provision. <p>Child Protection/ Safeguarding update</p> <ul style="list-style-type: none"> • HC summarised 3 Causes for Concern. In all cases, no further action beyond speaking with children and parents was required. <p>School Council update</p> <ul style="list-style-type: none"> • Due to the school closure today, minutes have been held up. To be shared at the next meeting. <p>Equalities Review</p> <ul style="list-style-type: none"> • A social care review has taken place for a looked after child. <p>Aim 3 of SIP</p> <ul style="list-style-type: none"> • The child-friendly anti-bullying policy was developed with children as part of anti-bullying week and was shared earlier in this meeting. • Training for staff on homophobic, biphobic and transphobic (HBT) bullying has been provided by Barnardo's (2 sessions). • Following this, staff and pupil training will enable us to create pupil equalities ambassadors (Y4/5 school councillors). • Books to be purchased for classrooms to increase diversity of family representation in school. • LCC consultant working with J Hattersley on new RSE curriculum requirements for September. <p>Aim 4 of SIP</p> <ul style="list-style-type: none"> • Outdoor provision – better quality activities are being planned outside including gardening. There are clear improvements being seen. • This is still work in progress. 	HC
4	<p>Governor visits</p> <ul style="list-style-type: none"> • This will follow the governor day in school 	
5	<p>AOB</p> <p>Date of next meeting:</p> <ul style="list-style-type: none"> • Monday 30/3/2020 – 6pm 	