

## WESTGATE PRIMARY SCHOOL

### MINUTES OF THE PUPIL SUPPORT COMMITTEE MEETING HELD ON THURSDAY 18<sup>TH</sup> JUNE 2015:

#### Present:

Jane O’Kane, Rob Wilks, Andrew Ross, Jonathan Kirkland & Helen Carpenter.

#### ACTION

1	<b>Apologies:</b> <ul style="list-style-type: none"><li>• Thea Pitman &amp; Anne Hodgson</li></ul>	
2	<b>Minutes &amp; Matters Arising :</b> <ul style="list-style-type: none"><li>• The minutes had already been agreed</li><li>• The School had two SEN matters – both Speech &amp; Language referrals - one has been referred to a paediatrician. School is hoping to apply for high needs top up funding for 2 children in the autumn term- one in Reception and one in Y3.</li><li>• One conversion meeting has taken place for a child in year 5.</li><li>• One Statement review has also taken place.</li></ul>	
3	<b>Review Sex Education Policy:</b> <ul style="list-style-type: none"><li>• Sex Education is covered under the school’s PSHCE policy. The Policy was approved.</li><li>• There was a query over whether staff could refuse to answer a question they were not comfortable with. No changes are required.</li></ul>	
4	<b>School Improvement Plan:</b> <ul style="list-style-type: none"><li>• There has been a new locally agreed syllabus for RE and resources for this have been purchased.</li><li>• Investments have been made in ICT with Purple Mash- a wide range of online applications for word processing, publishing, spreadsheets, databases, paint and coding/ programming.</li><li>• Staff identified gaps in PE expertise and provision. As a result, planning resources for gym and dance and new gym equipment have been purchased and we are looking into training providers for dance.</li><li>• Maths Hub funding has allowed for textbooks for year 1 to be purchased following on from the Shanghai Project.</li><li>• Assessment: see last meeting’s minutes</li><li>• VLE use has increased for both staff and pupils and continues</li></ul>	

	<p>to develop.</p> <ul style="list-style-type: none"> <li>• Laptops which are surplus to requirements after upgrades this year have been offered to families with limited means for £25. 8 families have benefitted in this way.</li> <li>• Peer mentoring training has been identified for next year in view of the time taken up with dealing with friendship issues in upper KS2 in particular.</li> <li>• ESafety: Instagram use has been an issue with a small number of children in Y6.</li> </ul>	
5	<p><b>Literacy Maths &amp; SENco:</b></p> <ul style="list-style-type: none"> <li>• It was agreed that it would be a good idea for the above subject leaders to attend and report to the Committee during the school year.</li> </ul>	
6	<p><b>Change of Meetings:</b></p> <ul style="list-style-type: none"> <li>• 2 meetings are to be arranged in the Autumn term to allow focus on data – clarify data agenda for each meeting.</li> <li>• Daniel Hackney to attend both meetings re assessment.</li> </ul>	Jane O’Kane & Daniel Hackney
7	<p><b>Provision Mapping for 2015/16</b></p> <ul style="list-style-type: none"> <li>• Staffing for support for individual pupils is in place for September.</li> <li>• See attached summary of TA deployment.</li> <li>• Governors expressed thanks to the Head Teacher for all her work as SENCO this year on top of her other work.</li> </ul>	
8	<p><b>Reporting of Racist &amp; Homophobic Incidents:</b></p> <ul style="list-style-type: none"> <li>• No incidents to report</li> </ul>	
9	<p><b>Date &amp; Time of Next Meeting:</b></p> <ul style="list-style-type: none"> <li>• Thursday 26<sup>th</sup> September 2015 at 6.15pm</li> </ul>	