

Friends of Westgate Meeting

12/07/2016

Fleece, Otley

1) Introduction and Apologies

Present: Kevin Jacobs, Sarah Drake, Victoria Mirfield, Hannah Morley, Helen Carpenter, Joanne Hattersley, Karen Mellor.

Apologies: Clare Marsh, Georgina Sneath, Charlotte Evans and Serena Lunn.

2) Approval of Minutes of Last Meeting. Reviewed and approved.

3) Review of Recent Events.

- i) **Maypole Refreshments.** These did not go ahead this year as there was some confusion who was leading on this. Karen Mellor and Vicki Fuller have agreed to take over organising this event in the future.
- ii) **Carnival.** This was a great success with many people taking part. Westgate was the overall winner and also won the People's Choice and hopefully Steph Wood and Mia (whose idea the theme was) will be attending the Carnival AGM to collect the trophy. SW is stepping down and so new volunteers will be needed in 2017. SD will ask SW to prepare handover document. Thank you to everyone who helped out but especially Steph for her amazing contribution of time, effort and ideas.
- iii) **Year 6 Leaver's Book.** Sam Kelly has this well in hand and should be ready to give out at the end of term. SD will email to check.
- iv) **Ragbag.** £91.60 was raised. Jo Newell will very kindly carry on organizing and the plan is to try x3 collections in the new academic year.
- v) **FoW at Reception Induction.** This went well and hopefully will generate some new interest in FoW.

4) Forthcoming Events.

- i) **Curry Night.** After much discussion it was decided to possibly try a new venue this year for a social event. The Stew and Oyster is new restaurant that is hopefully opening in the town centre in November and HM/KJ will approach them to see if they are interested in hosting a meal prior to Christmas if the menu and prices look suitable.

- ii) **Beetle Drive.** This popular, fun event will go ahead as usual and HC will organize.
- iii) **Toy Library.** This will be started afresh in September to see if it generates more interest than this year has.
- iv) **Film Night.** The date of Wednesday 14th December has been set for a Christmas Film Night. It will be at 5.45 for a 6pm start and the film will have a Christmas theme. People will be encouraged to wear Christmas jumpers and/or onesies or pyjamas.
- v) **Cake Stall.** The one in the Autumn term is traditionally held to support "Sponsor a Child in Nepal". The date is set for Thursday 13th October.

5) Any Other Business

- i) **Easter Fair.** KM has kindly offered to take the lead on this and she says she identified some potential people to help out and she will approach them.
- ii) **FoW Literature.** This has been updated and looks really good. A suggestion was made that it could be sent out to everyone in the school in the new school year to try and generate new interest and volunteers.
- iii) **FoW Social Evening.** One suggestion following on from the above was that the first meeting in September would not be a formal meeting with an agenda but rather a chance to meet, have a drink and chat with friends, new and old. KJ will approach the Fleece and see if we can do this on Tuesday 20th September. FoW would pay for a welcome drink for everyone and fund some nibbles. HM will sort out an "invite" for the notice board and for the Facebook page.
- iv) **Victorian Fayre.** VM said that she would not be able to lead on this this year. If someone else is happy to take over then it can go ahead. A possible alternative suggestion that would be fairly simple to organize was a Christmas Raffle where parents/carers could be asked to bring in contributions to make up hampers with Christmas, pampering, children's and food and drink themes (examples only).to be the prizes.

6) Date of Next Meeting

7.30 pm, Tuesday September 20th at the Fleece Pub, Otley.

This is a social event rather than a formal meeting and everyone very welcome to come for a drink and chat.

FoW Annual General Meeting, 12/07/2016

Chairperson 2015-16 Report. This was received from the co-chairs, Kevin Jacobs and Sarah Drake.

Treasurer's 2015-16 Report. Charlotte Evans was not present but had submitted her report to the meeting.

Helen Carpenter said on behalf of the school, that she really appreciated not only the fundraising aspect of FoW but also the overall contribution made to school life.

Possible future spends include 32 I Pads and a management system for these. The school may match 50% of funds. Other ideas proposed include costumes for school productions and some school sports team kit and again it may be that PE money could be used to match the FoW spend for the latter.

Election of Officials.

Chair Person. Kevin Jacobs is standing down as co-chair as it was agreed this would be for one year only to keep FoW running. Sarah Drake is happy to continue and was re-elected unanimously. She would ideally like a co-chair if anyone would like to volunteer.

Treasurer. Charlotte Evans happy to carry on in this post and was re-elected *in absentia*.

Secretary. Victoria Mirfield is stepping down so this role is vacant.

Communications Officer. Hannah Morley was re-elected to this post.

Leads on various events include Karen Mellor for the Easter Fair and Maypole refreshments, Hannah Morley for the Film Night and Helen Carpenter for the Beetle Drive.