

Minutes of FoW 07/07/2014

Held in Fleece Pub, Otley

Present = Helen Carpenter, Joanne Hattersley, Gill Mullens, Claire Marsh, Andrew Ross, Victoria Mirfield, Henrietta Duckworth, Sarah Fuller, Jane Jacobs, Kevin Jacobs, Wendy Forde.

- 1) **Welcome and Apologies:** Liz Bownes, Hannah Morley, Laurel Chambers,
- 2) **Minutes of last meeting** circulated and approved
- 3) **Review of recent Events:**
 - a) **May Day refreshments.** This went well and raised approximately £75 including the plant stall, refreshments and uniform.
 - b) **Carnival** This was a resounding success. Westgate won their class of walking school and the overall effect was felt to be very effective and dealt sensitively with the subject of WW1. A huge vote of thanks to all the team. Amazingly £50 has been left over from the budget.
 - c) **Second Hand Uniform Stall.** Gail Brogden ran the stall at the Reception Induction and this was met with positive comments. Regular stock is still being received and a reminder about the stall will be sent out in the new school year to ensure continued success.
- 4) **Forthcoming Events.**
 - a) **Sports Day.** No one is available to run the refreshments at Sports Day and this will be mentioned in the newsletter so people bring their own supplies.
 - b) **New School Year Social Event.** Concern has previously been expressed that September is an expensive month and this may put people off attending a social evening and is too early to attract new parents/carers. Tuesday 4th November has been proposed instead and to be held at Westbourne Spice. Debbie Parapia will be asked to liaise with the restaurant and tickets and raffle prizes discussed at next meeting.
 - c) **Orienteering.** Sarah Fuller has this well in hand as ever. Sunday 12th October is the planned date. Liability insurance and risk assessment to be sorted out. A suggestion donation of £5 for a family ticket (gift aided if possible) rather than sponsorship and emphasize that any family and friends are very welcome to join in.
 - d) **Beetle Drive.** Planned for Friday 14th November.
- 5) **AOB**
 - a) Andrew Ross has researched Wharfebank Brewery Tour. A minimum number of 15 is needed for a group booking and includes a brewery tour and then lunch in a pub in Pool. This could be an additional activity during the year as it may attract some different participants.
 - b) The Hope and Social band involvement with the school for the Tour De France was successful and enjoyed by all.
- 6) **Date for Next Meeting** Monday 15th September in Fleece Pub.
- 7) **The AGM was then held with the same attendees.**

FoW ANNUAL GENERAL MEETING 07/07/2014

Chair's Report: Claire Marsh, outgoing chairman passed around copies of her **Chair's Report** for the last year. The following activities have been run and deemed to be a success; Curry Night, Orienteering, Beetle Drive, Cake Stall, Christmas Cards, Victorian Fayre, Disco, Easter Fair, Refreshments at Maypole, Scholastic Book Fair, Carnival, Rag bag, Uniform Stall. Thanks was given to everyone who has supported these and they have served well the dual purpose of fundraising and social/community building.

The new communication channel of Facebook page deemed a success and thanks to Helen Jackson for continuing to update.

Ongoing issues for consideration include expanding the volunteer base and reviewing/refreshing the activity list.

Treasurer's Report: Andrew Ross reported on a successful year with just over £4000 raised. Spending includes class money, Wendy House, Playground Markings, sponsoring a child and Urn and there is approximately £800 left in the account. There has also been £1000 raised to spend on books from the Scholastic book event.

A popular idea for the next "big spend" is on a sound/lighting rig for the school hall.

The Chair, Claire Marsh and Treasurer, Andrew Ross are both stepping down and a vote of thanks given to both of them for their hard work.

Election of posts

Chair = Wendy Forde

Treasurer = not filled

Publicity Officer = not filled although Helen Jackson will continue to update the Facebook page.

Secretary = Victoria Mirfield will continue from last year.

Andrew will compose a short piece about the role of the Treasurer and see if this can be filled as it is a vital post.

It was decided that for each event, those organising can take responsibility for publicity e.g. notices on the notice board, inclusion in newsletter, informing Helen for Facebook, arranging emails and/or texts via school.

It was suggested that FoW needs the development of a stronger brand identity to try and attract new members. In the past, a logo competition has been proposed and this could be taken forward in the new school year.

AGM then closed.