



Westgate Primary School

Annual Governance Statement

September 2022 (covering the academic year 2021-22)

1 The Governing Body

| Name | Type | Current term office appointed | Current term of office expires |
|-------------------|------------------------|-------------------------------|--------------------------------|
| Laura Boddy | Parent governor | 30/09/2019 | 30/09/2023 |
| Helen Carpenter | Ex officio | No fixed term | No fixed term |
| Sally Clough | Co-opted governor | 21/05/2020 | 21/05/2024 |
| Gaynor Cross | Co-opted governor | 05/10/2020 | 05/10/2024 (resigned July 22) |
| Daniel Hackney | Staff governor | 22/10/2018 | 04/10/2022 |
| James Millson | Co-opted governor | 04/10/2021 | 04/10/2025 (resigned July 22) |
| Anne Hodgson | Co-opted governor | 28/02/2019 | 28/02/2023 (resigned Nov 22) |
| Victoria Mirfield | Parent governor | 04/10/2017 | 04/10/2025 |
| Sharon Mistry | Co-opted governor | 23/05/2019 | 23/05/2023 |
| Sarah Mumford | Co-opted governor | 30/06/2020 | 30/06/2024 |
| Neil Richardson | Co-opted governor | 28/02/2019 | 28/02/2023 |
| Andrew Ross | Parent governor | 07/10/2021 | 07/10/2025 |
| Louise Shackleton | Parent governor | 13/10/2020 | 07/10/2024 |
| Ray Smith | Local Council governor | 15/07/2021 | 15/07/2025 |
| Rob Wilks | Co-opted governor | 07/10/2021 | 07/10/2025 |

2 Clerk to the Governors

Leeds Governor Support Service, Children's Services, Leeds. Contact: Anita Wood, 0113 378 9938, a.wood@leeds.gov.uk

3 Committees 2021-2022

Information about the remit/ terms of reference for the governing body committees are available [on the school website](#) and upon request. Some committees or named governors receive specific training to be able to carry out their functions effectively.

| Property, Health & Safety |
|--------------------------------------|
| Helen Carpenter |
| James Millson |
| Sarah Mumford (chair) |
| Louise Shackleton |
| Patrick Wardman (associate governor) |

| Finance & Personnel |
|------------------------------------|
| Helen Carpenter |
| Sally Clough |
| Sharon Mistry |
| Neil Richardson |
| Andrew Ross (chair) |
| Amy Bleasdale (associate governor) |

| Pupil Support |
|---------------------------|
| Laura Boddy |
| Helen Carpenter |
| Gaynor Cross |
| Victoria Mirfield (chair) |
| Ray Smith |

| Teaching, Learning, Assessment |
|--------------------------------|
| Laura Boddy (chair) |
| Helen Carpenter |
| Gaynor Cross |
| Daniel Hackney |
| Rob Wilks |

| Head Teacher Appraisal |
|------------------------|
| Gaynor Cross |
| Andrew Ross |
| Rob Wilks |
| |

| Pay |
|---------------------|
| Sharon Mistry |
| Neil Richardson |
| Andrew Ross (chair) |
| Sally Clough |

Named Governors

| Role | Governor |
|-----------------------|-------------------|
| Attendance | Gaynor Cross |
| Children Looked After | Victoria Mirfield |
| Complaints | Rob Wilks |
| Equalities | Sarah Mumford |
| e-Safety | Sarah Mumford |
| EYFS | Ray Smith |
| Health & Safety | Sharon Mistry |
| PE & Sport Funding | Andrew Ross |
| Pupil Premium | Andrew Ross |
| Safeguarding | Victoria Mirfield |
| SEND | Laura Boddy |
| Training | Neil Richardson |

4 Attendance 2021-22

| Name | Number of full governing body meetings attended (5 per year) | Number of committee meetings attended this year | Number of visits to school (virtual or in person) |
|-------------------|--|---|---|
| Laura Boddy | 4 | 8 | 3 |
| Helen Carpenter | 5 | 16 | N/A |
| Sally Clough | 5 | 4 | 3 |
| Gaynor Cross | 4 | 3 | 1 |
| Daniel Hackney | 4 | 4 | N/A |
| James Millson | 3 | 3 | - |
| Victoria Mirfield | 3 | 3 | 4 |
| Sharon Mistry | 5 | 4 | 1 |
| Sarah Mumford | 4 | 4 | 3 |
| Neil Richardson | 3 | 4 | - |
| Andrew Ross | 5 | 4 | 4 |
| Louise Shackleton | 5 | 4 | 1 |
| Ray Smith | 1 | 1 | 1 |
| Rob Wilks | 5 | 3 | 3 |

5 Training Undertaken by Governors in 2021-2022

During the academic year, governors have attended training sessions run by a range of approved governor training providers and accessed e-learning modules. When considering the skills and training governors require, particular attention is given to the three core strategic functions of the governing body:

- Ensuring clarity of vision, ethos and strategic direction;
- Holding the head teacher to account for the educational performance of the school and its pupils; and
- Overseeing the financial performance of the school and making sure its money is well spent.

In 2021-22, the following training has been undertaken:

- Strategy: Living your values, reaching your vision, managing the risk
- Headteacher Appraisal and Capability
- ACAS Investigator training
- Mental Health & Emotional Wellbeing Parent Workshop
- UK General Data Protection Regulation (GDPR)
- Safeguarding Children in Education (delivered remotely)
- Data Security Awareness - level 1 (Mandatory work Information Governance training - e-learning + test)
- Preventing Radicalisation - Basic Prevent Awareness
- Equality and Diversity and Human Rights Level 1

6 Chair of Governors' Statement/ Statement from the Governing Body

It was nice to have a school year that started to look 'normal'. This was most noticeable as all face to face meetings for the governors went ahead as planned. There was excellent input from members of staff, who kept the governors informed of developments in curriculum matters throughout the year, through a series of presentations, providing us with quality data and facilitating visits in school. The governors have seen some changes in membership, with some long standing members stepping down but we continue to recruit strongly and maintain a good level of skills across all the areas needed. The school improvement plan has continued to be well worked through and can be seen as a particular success for the management of the school. The end of key stage results were very pleasing, especially given the impact Covid has had on education, but everyone recognises that there is much work still to do in getting all pupils back on track. The education experiences offered both in the classroom and out have been fantastic and it is safe to say the everyone enjoys a safe and happy learning environment.

7 Meetings

The full governing body meets five times a year, and each of the four main committees meets four times a year. The Pay Committee meets once a year in October/ November. Other committees meet as and when required.

8 Other information

The following additional governance information is publicly available on the school website:

- [Governing Body Code of Conduct](#)
- [Governing Body Register of Interests](#)
- [Governor Pen Portraits](#)
- [Governing Body Committee Structure](#)
- [Full Governing Body & Committee Minutes](#)

Rob Wilks
Chair of Governors
September 2022