

WESTGATE PRIMARY SCHOOL

MINUTES OF THE PUPIL SUPPORT COMMITTEE MEETING HELD ON MONDAY 30th MARCH 2020

NB This meeting was held remotely on Microsoft Teams, due to COVID-19 school closures.

Present: Jane O’Kane, Rob Wilks, Anne Hodgson, Helen Carpenter

Apologies: None

Minutes: Rob Wilks

Item	Minutes	Action
1	Minutes & Matters Arising <ul style="list-style-type: none">Minutes were approved at the last full governing body meeting.The emergency EHCP review has been held and a placement in specialist provision was requested. The SENCo has submitted all review paperwork but no further information is yet available.eSafety briefing for governors is postponed.	
2	Policy Reviews First Aid Policy <ul style="list-style-type: none">This policy was approved, subject to updated wording re training. To be reviewed on an annual basis.HT noted that the DfE has agreed to extend the validity of current certificates due to expire, for three months. This does not affect anyone at Westgate, we think. Nursery Admissions Policy <ul style="list-style-type: none">This was approved without amendment. To be reviewed on an annual basis.HT to ensure it is published on the school website. WOOSH Policy <ul style="list-style-type: none">This was approved without amendment. To be reviewed on an annual basis.HT to ensure it is published on the school website. Health & Wellbeing Service Guidance for Governors <ul style="list-style-type: none">Discussed briefly. A review of the Relationships & Sex Education is scheduled for next term.	
3	General Business Climate Crisis <ul style="list-style-type: none">Nothing to discuss due to current circumstances COVID-19 <ul style="list-style-type: none">A number of staff are not available for work due to shielding guidelines.Childcare is being run with a skeleton staff, based in Y3/4 classrooms.Numbers of children attending are low (always below 10 and often below 5).Classrooms have been adapted by removing furniture, reallocating resources to meet the needs of a wide age range.All doors are propped open and there is a range of procedures in place to minimise possible transmission.The Family of Schools is planning to set up childcare hubs from the beginning of the Easter holidays. Support from the FoS has been excellent throughout. SEND update	

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	<ul style="list-style-type: none"> • There has been a number of communications from Leeds City Council and the DfE about pupils with SEND, which the SENCo & HT have been responding to. • At the moment it is felt that no risk assessments are needed for Westgate pupils at home, but school will continue to follow the advice & guidance given. • There is regular liaison (email and telephone) between school and vulnerable families. <p>Child Protection/ Safeguarding update</p> <ul style="list-style-type: none"> • See above. 1 child with an EHCP has a social worker. There has been very regular correspondence. At present, it is felt that this child is safest at home due to their complex needs. • Most FSM children have been receiving a daily packed lunch, delivered by a member of staff. This has enabled regular (socially distanced) face to face contact with some vulnerable families. Other FSM families have chosen not to take up this offer. <p>School Council update</p> <ul style="list-style-type: none"> • None due to current circumstances. <p>Aim 3 of SIP</p> <ul style="list-style-type: none"> • A selection of books supporting equality & diversity have been purchased and distributed across school. An inventory has been circulated to all staff to signpost them to different texts and which aspects of diversity each supports. Governors were pleased with the variety and quality of the books available. • An audit of the PSHE curriculum is planned for the summer term to reference different families and link this to the long term plan. <p>Aim 4 of SIP</p> <ul style="list-style-type: none"> • No progress to report on the Awards for All funding bid for the EYFS outdoor area. 	
4	<p>Governor visits</p> <ul style="list-style-type: none"> • Popstponed due to COVID-19 school closures. 	
5	<p>AOB</p> <ul style="list-style-type: none"> • Congratulations to the committee on successfully holding Westgate's first online governor meeting! 	