

# **Friends of Westgate Meeting**

**Wednesday 16<sup>th</sup> November 2016**

## **The Fleece, Otley**

### **1) Introduction and Apologies**

Present: Sarah Drake, Kevin Jacobs, Zoe Hollis, Karen Mellor, Helen Carpenter, Joanne Hattersley, Jean Parry, Tansy Blackman, Victoria Murfield, Hannah Morley, Dave Clough, Kate Davies.

Apologies: Charlotte Evans, Sarah McKenzie, Laura Coleman, Serena Lunn, Alison and Andrew Ross

### **2) Approval of Minutes of Last Meeting.**

- I. Reviewed and approved

### **3) Review of recent Events**

- I. **Halloween party.** This made £277 profit and plenty of snacks left over for film night. A great success, the games at the side worked.
- II. **Book fair:** A few additional books (£16) have been purchased by FOW to reach the higher (60%) rate of commission. Total commission £480. Thanks to Alison for running this and now looking for someone else to run it next year.
- III. **Cake stall:** Generated £218, this is above the ~£200 normally expected. Thanks to Karen for running this.
- IV. **Rag Bag:** The bag weighs 19lbs and has raised £20. This is less than usual when the event has run before. The event may require more promotion next year.

### **4) Forthcoming events**

- I. **Beetle drive:** This will move to the new year. HC to organise.
- II. **Christmas cards:** Looking like £268 has been raised. Quite a lot of orders this year, very popular.
- III. **Christmas presents:** Lots of discussion about making sure the presents are easy enough to wrap. VM organising what to buy with some ideas coming in at about 80p. ZH, SD, MF and others offering to help wrap. HC to find a santa helper. Wrapping probably 8<sup>th</sup> Dec VM to confirm date.
- IV. **Victorian Fayre:** Chocolate tombola, mulled wine, mince pies, JH organising license. KJ sorting out boiler. 90 bottles of mulled wine bought, cups still to source by KJ if HC can't find cups in the cellar. Chocolate request going out to parents via poster and newsletter. Raffle tickets donated by Steve Simpson. Risk assessment in progress.
- V. **New parents evening.** Current proposal is 3 big pots of stew and either a starter or pudding including a drink, separate seating area from the main restaurant. End-January/start-February time. Stew and Oyster very enthusiastic.

- VI. **Film Night:** HM organising 5:45 doors open for 6pm start ending 8pm on Wed 14<sup>th</sup> Dec. Film will be the Nativity. £3 per person with snack and drink on arrival. Tuck shop available. More than 3 then max £10. Parents can leave children but must be sure they are OK to stay on their own. Wear Christmas jumper or onesie.
- VII. **Disco:** Potentially an end of year disco, after all tests are done towards the end of May. Discussion about very little organised for the end of year.
- VIII. **Carnival:** Competition needs to start in January, needs shortlisting to about 10 and school council will select the winner. ZH is leading this and will do at least an initial design with others joining in as it gets closer to making costumes etc.
- IX. **Toy Library:** General consensus was that the nursery toy library worked well. SD: To email for volunteers to run it. Stories with props may be a new direction to take this in 'story kit'.

## 5) AOB

- I. **Roller racing**
  - i. Will buy prizes after the event in case of joint winners etc. Children must have sponsor forms returned to participate.
- II. **Question of school photos**
  - i. KM asked if we should consider a local photographer as they will have a vested interest in quality. The organisational aspect may be a problem though and the major companies are set up for all the paperwork.
- III. **Mail list for FOW**
  - i. DC has set up a mailing list which is managed to avoid the manual list which Sarah maintains.
- IV. **Picture quiz**
  - i. TB proposes a picture quiz based around a theme. Possibly beer themed and try and get a sponsor for a meal or share of proceeds. HC suggests join it to the new parents evening. This could be a quirky ice-breaker.
- V. **Selling eggs**
  - i. TB proposes selling eggs @£1.10 from school for a 10p commission to school.
- VI. **Cubetto**
  - i. JP says that a robot is now on the way. This is a wooden robot toy that helps children learn code and computer programming before they can read.

## 6) Next meeting

- I. **7:30pm 11<sup>th</sup> Jan 2017 at the fleece pub**