

Friends of Westgate Meeting

Fleece Pub

11/11/15 7.30pm

- 1) Chaired by Kevin Jacobs. **Present**; Helen Carpenter, Joanne Hattersley, Victoria Mirfield, Charlotte Evans, Debbie Parapia and Karen Mellor.

Apologies from Sarah Drake, Alison and Andrew Ross

- 2) **Approval of Minutes of Last Meeting.** Approved with no amendments.

- 3) **Matters Arising.**
- i) Year 6 yearbook. It looks like Sam Kelly has agreed to continue her excellent work again in 2016 and KJ will email her to confirm.
 - ii) Film Night. The licence fee will be £89 and the date has been pencilled in for 26/02/16. Hannah Morley will be asked if she is able to lead on this. We hope to show Paddington and suggestions of £5 for a family ticket or £3 for a child as entrance fee. To be discussed further at next meeting.

- 4) **Forthcoming and Recent Events.**

i) **Victorian Fayre.** Arrangements are progressing. Gill Mullens is very kindly able to source the mulled wine again this year and 72 bottles were decided upon. HC will feed the number back to her. We need donations of homemade (or purchased) mince pies and biscuits to accompany the mulled wine, chocolate items for the tombola and any other items that people think would sell. Notices will be emailed, put on Facebook and put up on the noticeboard. A sign-up sheet for volunteers on the day was passed round at the meeting and will be circulated via email and also put up in the playground after school. JH has the application for the licence in hand and needs a site map with the stall location on and KJ will send this to her. KM has made the cake for guess the weight (thank you very much). VM will ask Laurel Chambers if she is able to lend her bag of Victorian clothes.

ii) **Uniform Sale.** Gail Brogden is running this. The stock has been streamlined with some being donated to the recent ragbag appeal. Donations gratefully received, especially excellent quality and logo items.

iii) **Charity Fashion Show.** Helen Jackson had communicated her proposal for this event. After much discussion it was agreed that if it goes ahead it should be solely for the Friends of Westgate Charity and that spring/summer would be a good time. If Helen Jackson is happy to go ahead with organising this, then it should be an exciting new event on next year's calendar.

iv) Curry Night. Numbers were down on last year but some new faces attended and it was an enjoyable evening. It raised > £200 and DP is happy to arrange again next year.

v) Book Fair. This went well and the amount raised took us into the top tier for sales so the school gets a very good amount to purchase new books with. Thank you to Alison Hepponstall Ross for organising and hopefully she can be persuaded to do so in 2016. She has booked the same week prior to half term and coinciding with consultation evenings for next year.

vi) Cake Stall. Led by Hannah Morley and went very well. >£200 was raised towards sponsoring a child in Nepal and BASIK. Nothing was left over so the pricing seems to have been spot on.

vii) RagBag. Capably arranged by Jo Newell and successful.

viii) Beetle Drive. On Friday 20/11/15. HC has all in hand and is always a fun way to spend an hour on a Friday evening.

ix) Christmas Cards. Liz Bownes has in hand and all orders are in and in progress.

x) Disco. KJ is to liaise with Laurel Chambers to see if she is happy to lead on this again. It is usually on a Thursday in January and suggested date is 21/01/16. It was commented that the DJ last year was very good and that sales from drinks and snacks also did well.

xi) Christmas Gifts. Laura Martin helped Father Christmas source items last year and KJ will contact to see if she is happy to do so again. A wrapping evening will be held, the date, time and place to be confirmed and there is an offer of a donation of wrapping paper

5) Any Other Business

- i) FoW was asked if we could purchase an item to support another charity but it was felt that this not an appropriate use of funds and may set a precedent and KJ will communicate this decision.
- ii) **Toy Library.** This starts in the next few weeks and will be run by Sarah Drake and Helen Jackson and is a really good way of encouraging and supporting learning through play.
- iii) **Savings Club.** Karen Mellor is taking the lead on this and HC wanted to say thank you to FoW for helping to support these type of activities (toy library and savings) so they can run at school. They are not direct fundraising events but really benefit the school community.

- iv) A document outlining the lead name(s) and the link chairs (either Sarah Drake or Kevin Jacobs) for each event was circulated and should be a useful information source.
- v) **Pantomime.** The CarriageWorks Theatre in Leeds has sent information to HC about the possibility of arranging a trip to see the Snow Queen Performance in January. 50 participants are needed and tickets are £12 pp which includes return coach trip from school. It was felt that this may provide a good opportunity for families to visit the theatre, although we are aware that the Rainbows and Brownies run the same trip, which may limit uptake. A suggested date of Saturday 16/01 was proposed and a flier is to be circulated to see if there is enough interest to proceed.
- vi) **Bank Account.** New signatories are needed for the bank account. It was proposed and agreed that cheques should ideally be signed by a staff member and parent/carer. JH and KJ will be additional signatories and CE will let them know how to arrange this.

Date of Next Meeting. **Wednesday 13th January 2016.** Fleece Pub, Otley.