

WESTGATE PRIMARY SCHOOL

MINUTES OF THE PUPIL SUPPORT COMMITTEE MEETING HELD ON WEDNESDAY 4TH May 2016

Present:

Jane O’Kane, Rob Wilks, Andrew Ross, Anne Hodgson, Daniel Hackney & Helen Carpenter

ACTION

1	Apologies: <ul style="list-style-type: none"> • None 	
2	Daniel Hackney – Literacy Subject Leader: <ul style="list-style-type: none"> • Many changes • Taught with cross curricular links with reading, SPAG and writing all put into a topic. • Y6 - sometimes must be taken as a separate topic. • GPS Agenda – Very detailed with some year groups in pairs and some stand alone. • Governors were shown a paper which clearly shows a shift towards getting pupils test ready. • Regular standards and assessment activities throughout the year. • The progress will need to be done as a quantative process, documented during the progress meetings. • FFT Writing, Write Away Together, 1st Class Writing are all intervention. • Individual plans for pupils to address the shortfalls in skills. Good use of support assistants. Data shows improvement form. • FFT – looking at books will be one way, book bands and some intervention work itself. • Testbase optional SATS – Analyse areas where classes haven’t achieved and work needs to be done. <p>NB – No children have boycotted the tests. Y2 had been part of the early cohort and most pupils didn’t know they had done a test showing a complete lack of “stress”.</p> <ul style="list-style-type: none"> • Lots of books in classes and constantly trying to refresh. FOW are an important source of money in this area. • Back to Basics – Punctuation/hand-writing and spelling all being built as a solid foundation. Focus in SIP. • Issues to tackle – Results (SATS) unpredictable new vocab constantly added. How does CEM (Durham Data) reflect this year. 	

	<ul style="list-style-type: none"> Strengths/Weaknesses – <div> 2015 4+ RWM 83% 5 RWM 33% </div> <p>Similar position based on legacy tests but new test is a new baseline.</p> <p>A governor asked How are the more able stretched?</p> <ul style="list-style-type: none"> Guided reading – very different books Writing interviews produce more challenging targets. AFL practice reflects the levels of pupils. The more able pupils given different comments. 	
3	Minutes of Meeting held on 10th February 2016: <ul style="list-style-type: none"> The minutes from the last meeting were read and approved. 	
4	Matters Arising: <ul style="list-style-type: none"> Intimate Care Policy – this Policy was passed and signed. Restorative Practice Training for Staff – has been really effective, some good examples of its uses so far. The next stage will be Peer Mentoring. School is waiting for the restorative practice team to reply to a request for training dates at the moment. HC will chase this up. 	HC
5	Monitoring and developing the School Improvement Plan: <ol style="list-style-type: none"> Assessment – several children in Y3 are a long way from where they are expected to be but all have identified SEN or other additional needs. They will receive targeted intervention throughout KS2. Support from Pupil Development Centre working on emotional issues for one pupil at the moment. Pupil Premium – work scrutiny completed. Needs to be re-visited this term but progress evident in books. FOS -met for Maths Moderation (Y6 & Y2), writing (Y6) and Early Years. Useful to share practice and materials and judgements were confirmed as consistent between colleagues in different schools. Mastery in Maths – Book scrutiny for Y1 & Y4 with a learning walk. (26/05/16) AR & JOK to attend for the morning. Peer Mediation Update on Staffing 	

6	<p>Monitoring the Provision/Welfare of Pupils with SEN/D:</p> <ul style="list-style-type: none"> • Marie Colannino will attend the next meeting. She has shared her action plans with the SEN governor. She has completed learning walks and a book look to check for progress and provision for children with SEN. She has also run workshops on key aspects of TAs' effectiveness with TAs in school. She is beginning to prepare funding applications to submit in the Autumn term. • In a review of Learning passports she found: 52% all outcomes met; 41% two outcomes met; 7% (1 child) no outcomes met. Interventions going well. • Precision Teach introduced and going well. • Jayne Chilton, our lead autism practitioner, is due to attend training for assessment and target-setting for children with autism. • Hannah Robinson has now completed Autism training with Bradford LA. • Pupil Passports have been introduced to share key information about children with SEN. 	
7	<p>Sex Education: Confirm that all needs of the Pupils are met in their Sex and Relationship Education Programme:</p> <ul style="list-style-type: none"> • Starts this year in Y4 and new resources are in place. Governors will ask a question to the Focus Group on Governors day to confirm SRE has been covered on the curriculum. (In response to Governor's question on how we know it is delivered) 	
8	<p>Review:</p> <ol style="list-style-type: none"> 1. Collective Worship Policy – reviewed and passed. To be signed at full Governors meeting (hard copy not available in the meeting). 2. Home School Agreement – reviewed and passed. 	HC
9	<p>WOOSH – Annual Review and Budget:</p> <ul style="list-style-type: none"> • Deferred until next meeting when budget should have been set. 	
10	<p>Extended School – Effectiveness of Cluster:</p> <ul style="list-style-type: none"> • Good arrangements for working together. Activities Co-ordinator appointed earlier this year is beginning to have a good impact, following the departure of the previous co- 	

	<p>ordinator and a subsequent gap in provision.</p> <ul style="list-style-type: none"> • Easter activities had been booked by the cluster. PP Pupils contacted by school and given early opportunity to book before places went on general release. There is a charge for the activity but the cluster heavily subsidises places for children eligible for pupil premium. • 3 children have accessed counselling through the cluster, which now employs 2 TaMHS counsellors. • One parent at Westgate has accessed support from the parenting support adviser • HC has led a working party to develop transition arrangements for early years. This work is now almost complete and is being shared by all EYFS settings in the cluster area- not just school settings. • HC is also co-ordinating work to develop a common packed lunch policy meeting in conjunction with local schools and a governor at All Saints who is a childhood nutrition specialist. • Later this term the cluster is organising a Be Healthy Be Active event for children and families at PHGS. 	
11	<p>Sports Funding - Update:</p> <ul style="list-style-type: none"> • Information handed out. A summary of funding showed a breakdown of the way this funding has been used to purchase services and equipment. • The recruiting of the PE Admin Assistant and the provision of sports extra-curricular clubs by paying TAs to lead them has probably been the most cost-effective initiative bringing significant impact. 	
12	<p>Transition: - Nursery/FS2 – FS2/Y1 – Y2/Y3 – Y6-Y7</p> <ul style="list-style-type: none"> • Y6 to Y7 – has been enhanced further, working with PHGS. Y6 will visit PHGS for 2 days this year instead of one. Daniel Hackney has been part of a working party to develop more effective, pupil-centred assessment and information transfer between Y6 and Y7. • All other years will have planned transition for part of the two days Y6 are out. • Additional transition arrangements will be in place for children requiring this due to individual needs and circumstances. 	
13	<p>Any Other Business:</p> <ul style="list-style-type: none"> • Last week HC participated in a learning enquiry with two other schools and the SIA, focused on how schools develop resilience. This involved parents/staff/children and it is hoped 	

	that the experience will be replicated later this term at Westgate.	
14	Date & Time of Next Meeting: <ul style="list-style-type: none">• Tuesday 21st June 2016	