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Headteacher: Ms H.R. Carpenter ● email: info@westgateprimary.co.uk

Tuesday 7th April 2020

Dear Parents

Re: Free School Meals Food Vouchers, w/c 20/04/2020

I am delighted to let you know that Mrs Bleasdale has been successful today in setting up your request for food vouchers from Monday 20/04/2020. On that day (and weekly thereafter while we are closed), you will receive an email from **Edenred UK**, attached to which there will be a code and an explanation of how to redeem it for the eligible supermarket of your choice. You will be able to show the barcode which it generates on your smartphone when shopping in person, so that you don't have to print it out. Some barcodes are also redeemable online.

You will receive £15 per eligible child on roll at Westgate, each week. Please check your email regularly, including your Spam/ Junk email folder, so that you get your voucher in good time. Please note too, that it might take some time as the system's capacity has been tested by the current demand. If you haven't received your voucher code email by Tuesday 21/04/2020, you can email Mrs Bleasdale directly on admin@westgateprimary.co.uk and she will do her best to assist you.

In the meantime, if you find yourself struggling, please don't hesitate to contact me as there are a number of ways we might be able to help, including making a referral to Otley Foodbank. My contact details are head@westgateprimary.co.uk / 07891 279271. I am working throughout the Easter holidays so please don't wait if you need support. We are here to help.

Wishing you a happy Easter and hoping that this finds you and your families safe and well,

Yours sincerely

Helen Carpenter Head teacher