

Minutes of FoW 10/03/2014

Held in Mezzanine at Westgate School

Present = Helen Carpenter, Joanne Hattersley, Debbie Parapia, Victoria Mirfield, Charlotte Evans, Nicola Lee, Henrietta Duckworth, Liz Bownes, Sarah Fuller, Cathy MacDonald, Kevin Jacobs, Wendy Forde.

- 1) **Welcome and Apologies:** Claire Marsh (meeting chaired by Debbie Parapia), Andrew Ross, Serena Lunn, Hannah Morley, Hannah Webster, Becky Pollhammer, Laurel Chambers, George Sneath, Helen Jackson.
- 2) **Minutes of last meeting** circulated and approved
- 3) **Disco Report:** All agreed that overall it went well. Minor hitches with the glow sticks being delivered the day after and a miscommunication about sweets and drinks causing stocks to run out. It was commented that there were lots of drinks spillages so next year we could return to sealed drinks with straws.
- 4)
 - a) **Ragbag.** Ms C investigated the potential of charity shop in Otley but this appeared to have closed. Jo Newell and Ms C are working towards identifying a date probably first week of summer term. People will need to provide own bags but return from new company better.
 - b) **Toy stall** is this this Friday and access to the Hall can be between 1-1.25 pm and after 2pm. Thank you to the volunteers helping with this.
 - c) **Easter Fayre** on Sat 29th. This appears to be well in hand. A signup sheet for volunteers was passed around as only a few have volunteered so far and also a separate sheet to sell raffle tickets in gazebo after school. Tin cans for tin can alley and margarine tubs for float are required. Please collect at home if possible. Mr Pollhammer has very kindly offered to be the victim for “soak the teacher” between 10 and 11 but another willing person is needed between 11 and 12. Also a Winnie the Pooh suit has been sourced (thank you Helen Jackson) but someone is needed to fill it. Sarah Fuller has offered a wicker basket for Pooh to use to hand out treats from.

A request has been received with an offer to run the face painting with a share of the profits in order to fund a charity activity. After discussion it was felt that as the person concerned was not a previous Westgate pupil that the offer would be declined.
 - d) **Clothes resale** Gail Brogden is in charge and good stocks already and she has hangers and rails but any further clothes gratefully received.
 - e) **Easter Surprise** Serena Lunn is sourcing. Need to check she has this in hand. (memo to Claire)
 - f) **Food Bank** Becky Berry has proposed that she collects donations on 2 occasions on a Wednesday and Thursday in gazebo after school in both halves of summer term. She has offered to compose a letter to parents/ carers and Ms C will liaise with Becky directly about the best dates.
 - g) **Carnival** Cathy MacDonald reported that over 20 entries have been received and the School Council will decide this week. Cathy has a list of possible helpers with the costumes.

- 5) **Tour De France** Henrietta Duckworth gave us a very useful brief summary of the logistics associated with the Tour de France and passed around brochures about the associated cultural festival and how to get involved. She will forward some information to school about short films etc that may be of interest.

Further discussion was had about the possibility of a school event but the majority appeared to have their own plans. Suggestions were made about offering the playground for parking or to the media and the latter felt to be a possibility. Henrietta will look into this and also try and confirm if the definite route is past the school. She also suggested that the school may wish to think about something in the playground that could be seen from the aerial shots as well as the banner discussed at the last meeting.

- 6) **Spending plans** The work on playground markings will be started on 4/4 and work hopefully completed for the Summer Term.
- 7) **AOB** No
- 8) **Date for Next Meeting** Monday 12th May in Fleece Pub.